



**REQUEST FOR EXPRESSION OF INTEREST**  
**PROCUREMENT OF CONSULTING SERVICES FOR THE  
IMPLEMENTATION/ DOCUMENTATION OF THE COLLEGE'S QUALITY  
MANAGEMENT SYSTEM (QMS) ALIGNED WITH AND CERTIFIABLE  
TO ISO 9001:2015 STANDARD**

1. The Northwestern Mindanao State College of Science and Technology (NMSCST), through the STF FY 2020 intends to apply the sum of Seven hundred fifty thousand Pesos only (Php. 750,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for 20PBTNMSC14-S: Procurement of Consultancy Services for the Implementation/ Documentation of the College's Quality Management System (QMS) Aligned with and Certifiable to ISO 9001:2015 Standard. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The NMSCST now calls for the submission of eligibility documents for Procurement of Consultancy Services for the Implementation/ Documentation of the College's Quality Management System (QMS) Aligned with and Certifiable to ISO 9001:2015 Standard. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before 30<sup>th</sup> of October 2020, 9:00 AM at NMSCST BAC Office or thru email ([bacsecoffice@nmsc.edu.ph](mailto:bacsecoffice@nmsc.edu.ph)). Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
3. Interested bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during 8:00 – 5:00 PM, Monday to Friday.
4. A complete set of Bidding Documents may be acquired by interested Bidders on October 31 – November 18, 2020 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Seven Hundred Fifty Pesos (Php. 750.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity ([www.nmsc.edu.ph](http://www.nmsc.edu.ph)), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its 2016 Implementing Rules and Regulations (IRR). The criteria and rating system for short listing are:

Criteria	Points
Applicable experience of the consultant (meaning the consulting firm) and associates in case of joint ventures	50%
Qualification of principal and key staff of the consultant who may be assigned to the job vis-à-vis extent and complexity of the undertaking	30%
Current workload relative to capacity	20%
Total	100%

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the Quality-Cost Based Evaluation (QCBE) procedure. The weights allocated are 60% Technical Proposal and 40% for the Financial Proposal. The criteria and rating system for the evaluation of bids shall be provided in the Instruction to Bidders.
8. The contract shall be completed as indicated in the Term of References (TOR) as attached.
9. The NMSCST reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

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**Dr. MARILOU M. ABATAYO**  
BAC Chairperson